

From: [Boucher, Carmen](#)
To: EC
Cc: EC
Subject: RE: GCSI next steps
Date: November 24, 2023 1:59:00 PM

Thank you all. Very very much appreciated.

From: EC
Sent: Friday, November 24, 2023 1:53 PM
To: EC
Cc: Boucher, Carmen OCCE; EC
EC
Subject: RE: GCSI next steps

Hi EC

Please note that the printer and system are not yet functional. We are still working on getting the system up and running and our team members trained on how to use the system. Unfortunately, we have faced many delays in getting this system set-up and working and continue to work on getting it fully operational. We will update you and Carmen when it's fully set-up and functional.

Carmen: We will also reach out to you with draft GCSI procedures for you to review.

EC As a priority, please:

1. Ensure that you reach out to SSC to set-up another training session on the system (now that we have access to it), if needed.
2. Get assistance from them with the printer if we still cannot get it set-up.
3. Get system cards created for Carmen & Mylène.
4. Set-up a meeting between, you, me, EC and EC to discuss drafting the procedures referenced below.

If you have any questions then please let me know.

EC

EC

Elections Canada

EC

30 Victoria, Gatineau, QC K1A 0M6

Please do not hesitate to respond in the official language of your choice. / N'hésitez pas à me

répondre dans la langue officielle de votre choix.

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From: EC
Sent: Friday, November 24, 2023 1:41 PM
To: Elections Canada
Cc: Boucher, Carmen OCCE
Subject: GCSI next steps

Hi EC,

V1 - Clearly Irrelevant / manifestement non pertinent and are confirmed what we can do for our colleagues at CCE for GCSI, please reach out as need be to Carmen to get them access and have whatever GCSI forms are required filled in.

Key points:

- Users will be limited to Carmen Boucher and Mylène Gigou (as per their request – other users may be needed in the future)
- Develop a will call procedure to allow Carmen and Mylène to gain access to the GCSI room as needed during regular business hours
- Ensure procedures are shared with IT Sec team as they are collocated with the GCSI terminal

Let me know if you need to discuss.

Thanks

EC
Elections Canada

Section du Dirigeant principal de la Sécurité et de l'information | Chief Security and Information Officer Branch
Élections Canada | Elections Canada
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EC

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